

MINUTES OF THE MEETING HELD AT ST SAVIOUR'S CHURCH  
ON 26<sup>th</sup> FEBRUARY 2018.

1. Welcome and apologies

In attendance: Douglas Neilson [Chair], Murray Airth, Alex Galloway, Elizabeth Rankin, Graham Russell, Norma Scott, Bill Young.

Apologies: Mary Cram, Carol Drewery, Margaret Edwards, Mike Watson.

2. Minutes of the last meeting

On a motion proposed by Alex Galloway and seconded by Murray Airth, the minutes of the previous meeting were approved with one amendment to the section on the station – the final sentence should read 'Under discussion at the Community Rail Partnership are three new noticeboards at the station and possible replacement of noticeboards at Lloyds and the Allan Centre car park'.

3. Matters arising

Under Christmas: everyone who was present at the Christmas dinner at the Meadowpark agreed it was very good and the committee wished to record their thanks to Carol for organising the event.

4. Treasurer's report

The Treasurer reported that with the income from the membership subscriptions now in we were sitting with a healthy balance albeit some of this was ring-fenced for the purchase of trees for the Memorial Park.

5. Data Protection

Douglas was thanked for the paper, entitled 'Data Protection and Security Policy (compliant with the GDPR), which he had circulated to committee members before the meeting. The features which we need to be clear about include our record keeping and having members' personal information including email addresses held on computers or in paper format. We need to have confirmation from each individual member that (s)he will allow us to keep his/her personal information for the sole purpose of contacting him/her about FOBOA activities. Bill and Murray reported that they had gone through all the old forms which we hold and will produce (as far as possible) a definitive list of members with appropriate contact details.

6. Membership Form

Three versions of a revised membership form had been circulated prior to the meeting. The current membership form required to be changed due to the forthcoming data protection legislation. It was agreed to use the one with 3 tick boxes.

7. Web-site

Douglas reported the web-site was almost ready. It will be accessed by [www.friendsofbridgeofallan.co.uk](http://www.friendsofbridgeofallan.co.uk) . A drawing of the Westerton Clock by the late Iain Webster is included on each page as a watermark. The cost for setting it up was £147 plus £20 for the domain for three years.

8. Memorial Park

Labels for the new trees will cost £2.70 each – these will come from the Memorial Park fund. The map of the park on the noticeboard needs to be replaced with a new accurate version – this will be funded by Stirling Council. The rear of the noticeboard needs attention. Graham agreed to look at this.

The Rotary Club will be adopting a bed in the North East of the park

Some of the beds look somewhat bare at the moment – it was agreed to see how they look after the foliage starts to grow in April.

9. Station

Elizabeth reported that Sheila Hutton, Sheila Gebbie and Emma Glencross are happy to continue to work with Ian Anderson in caring for the plants and planters at the station.

There is a need to access water on the north bound platform. Bill agreed to contact John Wilson of ScotRail to see how we can place water collectors adjacent to the shelter.

John Wilson is pursuing the proposal to have noticeboards for the Community Rail Partnership erected in each shelter. These noticeboards will allow FOBOA and other organisations to advertise events being held in the village.

The Community Rail partnership will be holding a conference and the AGM on the morning of Saturday 21<sup>st</sup> April in the Honeyman Hall at the Parish church. Details will be advertised shortly.

There will be a station adopters lunch once again this year.

ACORP (Association of Community Rail Partnerships) are holding their annual awards meeting in Glasgow on 4<sup>th</sup> October 2018.

A tub from outside Glenallan Fashions will be moved to the station.

10. Projects for 2018

Douglas reported that a formal agreement will be set up with the council's housing Dept. for Blairforkie Drive, the picnic areas and the Millennium gardens. Murray and Douglas will prepare a grant application for funding from Stirling Council for repairs to the wall and beds at Blairforkie Drive.

The date for the plant sale/coffee morning was confirmed for Saturday 19<sup>th</sup> May. Bill agreed to put the usual paragraph into the parish church magazine.

Celebration for our tenth 'birthday' – it was thought the best way to celebrate our tens years was to have a coffee morning/afternoon event on a Saturday sometime in September. Bill agreed to see when we could use the parish church halls for such an event.

11. List of assets

Douglas agreed to produce a list of our assets as we need this for insurance purposes.

12. Roles and responsibilities

A table of member's roles and responsibilities had been circulated prior to the meeting and it was accepted.

13. AOCB

An order for Barrels and baskets will be placed with Amberol. This will include baskets for the Microbrewery and the Meadowpark who will be paying for (and watering) their baskets.

Douglas is preparing the letters for Tom Morgan to deliver to the shops and offices, who pay for the planting of baskets in the village. It was agreed to keep the price the same as last year.

A new group has been set up in the village called 'Bridge of Allan sparkles'. It is planning to co-ordinate the Christmas lights in the village. FOBOA committee confirmed that we should not be involved in any further ventures but would continue to provide the Christmas tree for the Provost Park. We need to look into the possibility of buying an artificial tree as some trees in recent years have been of poorer quality or shape. We are now able to store a tree. Concern was expressed about the electricity supply for the lights and it was agreed to contact the Community Council to ensure the provision of electricity in the park meets current safety requirements.

14. Date of Next Meeting: The date was confirmed as 26<sup>th</sup> March at 7.00 pm in St Saviour's church hall.